

# Precision Dance Academy

## Registration Form

(Please Print)

Registration Date \_\_\_\_\_ Start Date \_\_\_\_\_ Gender \_\_\_\_\_

Student's Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age \_\_\_\_\_

Dance experience (years? Styles?) \_\_\_\_\_

Previous Injuries or Disabilities \_\_\_\_\_

Parent's Name \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Primary Work # \_\_\_\_\_

Emergency Name \_\_\_\_\_ Emergency Phone \_\_\_\_\_

Will you be participating in our annual dance performance? Yes \_\_\_ No \_\_\_

How did you hear about us? \_\_\_\_\_

List classes participating in:

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### Medical Release

I hereby grant the Precision Dance Academy staff the right to render judgment concerning medical assistance in the event of an accident or illness during my absence.

X

\_\_\_\_\_  
Parent or Legal Guardian Signature

### Release

I/We the undersigned parents or legal guardian of a Precision Dance Academy student, for and in consideration of the enrollment of my child or a student for which I have been granted legal custody, hereby voluntarily and knowingly execute this release with the express intention of releasing Precision Dance Academy, it's owners, employees and agents from liability for all injury or physical harm which may arise from or be sustained as result of the participation of my child and/or legal ward in various programs or instruction, practice, and physical activity associated with the study of dance and related activities conducted by Precision Dance Academy regardless of fault or negligence. I/We hereby agree to indemnify and hold harmless Precision Dance Academy, it's owners, employees or agents for any injury or physical harm, which may arise from or be sustained as a result of it's participants, regardless of fault or negligence.

Executed on \_\_\_\_\_ 20 \_\_\_\_\_

X

\_\_\_\_\_  
Parent or Legal Guardian Signature

# Policies and Procedures

## Registration and Payment of Fees:

(Initial) A non-refundable fee of \$45 per student is required yearly at time of registration.

Tuition and additional fees are paid by auto draft. Tuition will be withdrawn on the 1st of each month. Parents or adult students are responsible for tuition August through May. Tuition is non-refundable. New students may be prorated if starting mid-month, from then on you are responsible for full monthly tuition, including days missed due to holidays and vacations. The school will not prorate absences for any student. Additional fees will be withdrawn on their due date. Additional fees include a costume fee per class and one recital fee per family. All fees paid to Precision Dance Academy are non-refundable.

(Initial) I agree to allow Precision Dance Academy to withdraw funds for Tuition and Additional Fees from the (Initial) account I provided on the Payment Options Form.

## Costume Fees & Recital Fee:

(Initial) A non-refundable costume deposit of \$35 per student per class will be withdrawn on October 15<sup>th</sup>. The remainder of costume fees will draft January 15<sup>th</sup>. No costume fees will be refunded, even if a student withdraws from the school. A costume deposit MUST be received in order for students to be placed in the recital dance. A recital fee of \$85 per student or \$110 per family will be withdrawn on March 15<sup>th</sup>.

## Dress Code:

(Initial) Required dancewear and dance shoes must be worn to all classes. Failure to wear required dancewear to class can result in students being asked to sit out the class. Repeated failure to wear required dancewear can result in termination of lessons. Student's hair should be securely pulled out of the face. Students who come to class with their hair down will be given a hair tie and their account will be charged **50 cents**.

## Attendance and Lateness:

(Initial) The school reserves the rights to have students who come to class late sit out. Repeated tardiness may result in termination of lessons. A minimum attendance standard will be required. The school also reserves the rights to terminate lessons and/or deny participation in recital performance if a student misses more than 4 classes consecutively without written notice. Missed classes maybe made-up however the make-up class(es) must be scheduled prior to the missed class. All missed classes must be made-up within 4 weeks of the missed class.

## Care of Students:

(Initial) The school is not responsible for providing before and/or after class care for students. Parents with students under the age of five should remain in the school during classes. Students are not to be left at the studio for excessive time periods before and/or after their class(es).

## Photography Rights:

(Initial) The school reserves the right to use any photographs taking in Precision Dance Academy's classes, performances, rehearsals, and functions for advertisement and marketing purposes. Such photographs may be used for Precision Dance Academy website, Facebook page, community advertisement magazines, brochures, and flyers.

## Withdraws and Refunds:

(Initial) There is a two-month minimum for all lessons. One-month (30-day) notice from the first of the month is required to discontinue any classes. Withdraw must be done in person and will not be accepted over the phone. Withdraw must be done at the front desk and not with the teacher. Withdraw must occur within the first 7 days of the month. No withdraws will be accepted after April 1. To withdraw from classes a parent or adult student must **complete and sign a withdraw form provided by school office thirty (30) days prior to the withdraw date.**

No refunds will be given for tuition fees, costume fees or recital fees. Precision Dance Academy reserves the right to terminate lessons to any student without notice.

(Initial) I have read and understand the above policies and procedures and agree to abide by them.

\_\_\_\_\_  
Signature of Parent or Adult Students

\_\_\_\_\_  
Date

New \_\_\_\_\_ Updated \_\_\_\_\_

# Precision Dance Academy Payment Options (Please Print)

\_\_\_ **Pay Full Years Tuition (August – May) in Advance (10% off)**

\_\_\_ **Automatic Draft from Checking\***

\_\_\_\_\_  
Name (as shown on account)

\_\_\_\_\_  
Billing Address / \_\_\_\_\_ City State Zip

\_\_\_\_\_  
Bank Routing # Checking Account #

\_\_\_ **Automatic Debit from Credit Card\***

\_\_\_\_\_  
Name (as shown on card)

\_\_\_\_\_  
Billing Address / \_\_\_\_\_ City State Zip

\_\_\_\_\_  
Credit Card Number / \_\_\_\_\_ Expiration Date

\_\_\_\_\_  
Card Type (Visa or Master Card)

**\*I authorize Precision Dance Academy to withdraw funds for Tuition and Additional Fees from the account I provided above.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

-----OFFICE USE ONLY-----

Student Name	Total Hours	Monthly Tuition (per student)	Sibling Discount	Total Amount (w/ Discount)
1.)				
2.)				
3.)				
4.)				
5.)				

**Total Tuition** \_\_\_\_\_

Start Date \_\_\_\_\_ Pro-rated Tuition \_\_\_\_\_ / \_\_\_\_\_ Registration \_\_\_\_\_ / \_\_\_\_\_  
(1st Month Only) Amount Check#/Auto Amount Check#/Auto

Recital Y / N / UD Costumes \_\_\_\_\_ Costume Fee \_\_\_\_\_ Primary Contact \_\_\_\_\_  
(Circle One) (Remaining Balance) (If different than Billing)

PG \_\_\_\_\_ QB \_\_\_\_\_ JR \_\_\_\_\_ Faxed \_\_\_\_\_